

PROPERTY LOST, STOLEN OR DAMAGED CLAIM FORM

INSURER	_____	POLICY NUMBER	_____	VAT REG NUMBER	_____
INSURED	Name and occupation	_____			
	Address and phone number	_____			
LOSS/DAMAGE OCCURRENCE	Date and time of loss/damage	_____			
	When was the loss/damage discovered?	_____			
LOSS/DAMAGE PLACE	Place where loss/damage occurred	_____			
	Were premises occupied?	_____			
	If so, by whom?	_____			
	If not occupied, when last occupied?	_____			
	Purpose of occupation	_____			
CAUSE OF LOSS/DAMAGE	Describe fully how the loss/damage occurred, stating how (if applicable) entry was gained to premises	_____			

	If loss/damage was caused by another party, give name and address	_____			
PREVIOUS LOSS/DAMAGE	Have you previously suffered loss/damage?	_____			
	If so, give details	_____			
	If Insured, provide name of Insurer	_____			
POLICE	Police station	_____			
	Police Reference Number	_____			
	Date reported to Police	_____			
OTHER INTEREST	Has any other party an interest in the insured property, e.g. Credit Agreement?	_____			
	If so, give name and interest	_____			
OTHER INSURANCE	Is there any other insurance covering this loss/damage?	_____			
	If so, give name of Insurer	_____			
	Estimated total value of all the property insured under the policy	R	_____		
	When last valued?	_____			
PAYMENT METHOD	You may select, for added security, payment of any amount due to you directly into a bank account. Please specify the name of the bank, branch, name of account and account number.				
	Name of Bank	_____	Branch	_____	
	Name of Account	_____	Account Number	_____	
DECLARATION	I/We solemnly declare that I/We have suffered loss of or damage to the property enumerated on the reverse hereof and that the said property was in my/our possession immediately prior to the said loss/damage which occurred in the circumstances described above.				

Insured's Signature

Capacity

Date

STATEMENT OF PROPERTY LOST, STOLEN OR DAMAGED

N.B. Claims in respect of damage to buildings must be accompanied by a builder's estimate.

[illegible]